



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

28 October 2022

MR. NEMUEL R. ORALLO,
Authorized Representative
TRI-O DIGIGRAPHICS
40 Visayas St., Filipinas Village,
Malanday, Marikina City
Tel. Nos: 8941-9678 / 7576-1043
Email: triodigigraphics@yahoo.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058599-JAA

Dear **Mr. Orallo:**

Pursuant to Purchase Order No. **058599-JAA**, in the total amount of **₱ 5,250.00**, for the **Supply and Delivery of Ink Cartridges for Epson L850, 673 intended for Warehousing Inventory Traffic & Asset Division** under PR No. **HO-WIT22-011 (Item Nos. 1-4)**, you are hereby required to effect delivery of the goods/services within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,

ALEXANDER P. JAPON
Vice President, Admin and Finance

Cf: Ms. M. B. Guinto – SDM, Admin
Mr. R. A. Villarín – DM, Logistics
Mr. R. S. Olila – MMS-A, WIADD

Received and Acknowledged by: Nemuel Orallo
Authorized Representative

Date: 11/8/22

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